

***CITY OF MANITOU SPRINGS
MANITOU AVENUE REVITALIZATION PROJECT, PHASE I
PRE-CONSTRUCTION MEETING***

PROJECTS: Manitou Avenue Revitalization Project, Phase I

LOCATION: City of Manitou Springs Town City Hall

DATE: 02-18-2005

TO: Mr. Mike Leslie

FROM: Nolte Associates, Inc.

Subject: Preconstruction Meeting

Attached are the minutes of the pre-construction meeting for the above captioned project.

Respectfully,

Attachment

Cc: file

PRECONSTRUCTION CONFERENCE

PROJECT: Manitou Avenue Revitalization Project

LOCATION: Manitou Springs City Hall

TIME: 09:00

DATE: 02/18/2005

CONTRACTOR: AA Construction

SUPERINTENDENT: Ron Herron

PROJECT ENGINEER: Dino Bakkar

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I.**PRE-CONSTRUCTION MEETING ATTENDANCE LIST**

<i>Name:</i> Mike Leslie	<i>Name:</i> Dean Goossen For Bill Gatti
<i>Company:</i> City of Manitou Springs	<i>Company:</i> Qwest
<i>Address:</i> 606 Manitou Avenue	<i>Address:</i> 5555 Tech Center Drive
<i>City/St/Z:</i> Manitou Spgs, CO 80829	<i>City/St/Z:</i> C/S CO
<i>Office:</i> 685-2548	<i>Office:</i> 278-4677
<i>Mobile:</i> 499-2429	<i>Mobile:</i> 290-2380

<i>Name:</i> Darrel Richmeier	<i>Name:</i> Tony Colvin
<i>Company:</i> Qwest	<i>Company:</i> Colorado Springs Utilities
<i>Address:</i> 5555 Tech Center	<i>Address:</i> 1521 Hancock Expy
<i>City/St/Z:</i> Colo. Springs	<i>City/St/Z:</i> C/S CO80947
<i>Office:</i> 278-4657	<i>Office:</i> 668-5768
<i>Mobile:</i> 233-4889	<i>Mobile:</i> 648-0869

<i>Name:</i> Jeremiah Holland	<i>Name:</i> Bill Weaver
<i>Company:</i> Kumar & Associates	<i>Company:</i> AA Construction
<i>Address:</i> 3015 Pennsylvania	<i>Address:</i> 617 N. 17th St. Suite 300
<i>City/St/Z:</i> C/S CO 80907	<i>City/St/Z:</i> CS, CO 80904
<i>Office:</i> 632-7009	<i>Office:</i> 636-5041
<i>Mobile:</i>	<i>Mobile:</i> 439-6320

<i>Name:</i> Ron Herron	<i>Name:</i> Richard Thomas
<i>Company:</i> AA Construction CO	<i>Company:</i> City of Manitou Springs
<i>Address:</i> 617 N. 17th ST	<i>Address:</i> 606 Manitou Ave.
<i>City/St/Z:</i> CS, CO 80904	<i>City/St/Z:</i> Manitou Spgs, 80829
<i>Office:</i> 636-5041	<i>Office:</i>
<i>Mobile:</i> 339-2020	<i>Mobile:</i> 492-2349

<i>Name:</i> Dave Watt	<i>Name:</i> Dino Bakkar
<i>Company:</i> CDOT R2	<i>Company:</i> Nolte Associates, Inc.
<i>Address:</i> 1480 Quail Lake Loope	<i>Address:</i> 5225 N. Academy Blvd. Ste 304
<i>City/St/Z:</i> Colorado Springs, CO 80906	<i>City/St/Z:</i> CS, CO 80918
<i>Office:</i> 634-2323	<i>Office:</i> 268-8525
<i>Mobile:</i>	<i>Mobile:</i> 338-1285

<i>Name:</i> Kitty Clemens	<i>Name:</i>
<i>Company:</i> Manitou Srgs EDC/BID	<i>Company:</i>
<i>Address:</i> 725 1/2 Manitou Ave. #5	<i>Address:</i>
<i>City/St/Z:</i> Manitou Spgs, CO 80829	<i>City/St/Z:</i>
<i>Office:</i> 685-9741	<i>Office:</i>
<i>Mobile:</i> 321-8561	<i>Mobile:</i>

II. PROJECT STATUS

Project Engineer: Nolte Associates / Dino Bakkar
Office Phone: 268-8525
Mobile Phone: 338-1285

B: City Representative: N/A
Name: Mr. Mike Leslie Title: Director of Budget and Finance
Phone: 685-2548

State Representative: N/A
Name: Mr. Dave Watt Title: R-2 Resident Engineer
Phone: 685-9741

C: Contractors Organization: AA Construction
Superintendent: Mr. Ron Herron
Office Phone: 636-5041
Mobile Phone: 339-2020

In his absence, please contact:

Mr. Bill Weaver

Office Phone: 636-5041
Mobile Phone: 439-6320

D: Anticipated starting date of project: **02/21/2005** working days Allowed: **75**
Contractor is responsible for any work completed prior to receipt by the department of the fully executed contract and bond. Official starting date will be established in the "Notice To Proceed".

E: Contractors proposed construction progress schedule.

- Approved as submitted
- Fourth Coming
- Not Approved. Will be revised and re-submitted.
- Partial schedule submitted and approved. A master Schedule will be submitted.

III. UTILITIES

A: CSU Electric

N/A

1. Name: Cindy-Lou Hyde
Phone: 668-5887

Location of relocation: As stated on the Plans

Schedule for relocation or removal or comments:

2. Name:
Office:

Location of relocation:

Schedule for relocation or removal or comments:

B: Gas

N/A

1. Name: Tony Colvin
Phone: 668-5768

Location of relocation:

Schedule for relocation or removal or comments:

2. Name:
Contact:
Office:

Location of relocation:

Schedule for relocation or removal or comments:

C: Qwest/Telephone

N/A

1. Name: Bill Gatti
Phone: 278-4670

Location of relocation: As noted on the plans

Schedule for relocation or removal or comments:

2. Name:
Contact:
Office:

Location of relocation:

Schedule for relocation or removal or comments:

D: Water

N/A

1. Name: Dick Thomas
Phone: 492-2349

Location of relocation:

Schedule for relocation or removal or comments:

2. Name:
Contact:
Office:

Location of relocation:

Schedule for relocation or removal or comments:

E: Sewer

N/A

- 1. Name:
- Phone:

Location of relocation:

Schedule for relocation or removal or comments:

- 2. Name:
- Office:

Location of relocation:

Schedule for relocation or removal or comments:

G: Other Conflicts

N/A

- 1. Name:
- Contact:
- Phone:

Location of conflict:

Schedule for relocation or removal or comments:

- 2. Name:
- Contact:
- Office:

Location of conflict:

Schedule for relocation or removal or comments:

IV. Right of Way:

R.O.W. Representative to contact:

- Name:
- Office:
- Mobile:

Right of way clear? Yes No N/A

Restrictions:

Comments: TECs have been obtained

V. Safety and EEO / Labor laws:

The Contractor must conduct his business in a manner consistent with all State and Federal laws governing Occupational Health and Safety; as well as, all applicable EEO and Labor laws.

Emergency phone numbers must be posted at all phones on the project.

Certified payroll will be submitted weekly. Project EEO Bulletin Board will be setup on existing fence

VI. Signing and Traffic Control:

Contractor's representative responsible for traffic control.
(Cannot be a Superintendent)

Phone:

A: Traffic control plan for handling traffic;

Not Applicable;

Separate plan required for each phase of work;

Not approved; Must be corrected and resubmitted prior to commencing construction.

B: All signing shall conform to the manual on Uniform Traffic Control Devices, Including the Colorado Supplement.

C: All signing is the responsibility of the contractor;
Exceptions: None

D: Reduction of speed limit: Required Not Required

Justification for speed reduction: Construction activities and pedestrian protection

E: Enforcement of speed limit under the jurisdiction of:

F: Method of training and certifying Flag Personnel and Traffic Control Supervisor; CCA or ATSSA, Midwest Barricade

VIII. Materials and General:

A: Contractor has, has not submitted a list of proposed materials suppliers.

B: Source of undesignated materials. (If any)

- 1.
- 2.

C: Contractor is advised to review the requirements of the “Special Notice to Contractors” concerning the timely submission of materials samples.

D: **All trucks shall haul legal loads on public roads outside the project limits.**
No scale ticket will be accepted, or payment rendered for overweight loads.

E: Any concrete furnished to the project in trucks not previously certified for this Project will be either rejected or exempted from payment.

F: Test data will be available to the contractor for his review daily. Field Laboratory Memo will be given to the contractor periodically or at any time upon request.

G: Contractor’s schedule for accomplishing temporary and permanent erosion Control work.

- As per plan
- Approved as submitted
- Not Approved; Will be revised and re-submitted prior to beginning work.

H: Contractor proposes to sublet the following work / Sub contractor:

I: Possible Contract Modification Orders:

IX. Pay Estimates:

Personnel authorized to sign Contract Modification Orders:

Pay estimates to be submitted to Nolte on the 25th day of every month. Nolte will review and submit the pay estimate to the City with 5 days

Date requested for interim estimates:

Contractor intends to use : Retainage at Per CDOT: 3% of Contract Maximum
 Securities

X. General Comments: